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AGRICULTURAL SOCIETY PROGRAM
SEP 14 2026
APPROVED
Colin Cassells

River Valley Agricultural Society Bylaws

River Valley Agricultural Society

Bylaws

Revised November 9, 2023

I. Definitions

In these bylaws,

a) "Act" means the Agricultural Societies Act and Regulations of Alberta;
b) "Audit" means an examination and adjustment of accounts by an auditor;
c) "Auditor" means an individual who meets the requirements for preparation of the financial statement as per the regulation and is not a director of the society;
d) "Society" means the River Valley Agricultural Society;
e) "Board" means the board of directors of the society;
f) "Bylaws" means the Bylaws of this Society as amended;
g) "Director" means the Director as defined in the Act;
h) "Executive Committee" means the President, Vice President, Secretary and Treasurer of the Society;
i) "Special General Meeting" means any meeting of the Membership called outside of the Annual General Meeting;
j) "Special Resolution" means a resolution passed by a majority of not less than 75% of the votes cast at a General Meeting of which not less than 21 days written notice specifying the intention to propose the resolution as a special resolution has been given;
k) "Immediate family members" mean a parent, brother, sister, husband, wife, common-law partner and child;
l) "Real property" means land, buildings on land, fences, and fixtures. Fixtures include shelves that are drilled into the wall.

II. Objectives

As stated in the in the Agricultural Societies Act of Alberta article three: "The object of a society is to encourage improvement in agriculture and enhanced quality of life for persons living in the community by developing educational programs, events, services and facilities based on needs of the community."

Further specific objectives include, but shall not be limited to:

a) To develop facilities and programs that provide opportunities for families in our rural and urban communities to experience and understand our cultural heritage, by having fun promoting agricultural food production, entertainment, and recreation to enjoy a healthy lifestyle.
b) To assist in the development of leadership in our community through sponsoring training activities and opportunities which encourage 4-H clubs, youth groups, and volunteers.

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c) To be aware of the changing needs of people in our community and to adjust our programs to accommodate change and encourage other resources to do the same.
d) Not carry on any business or exercise any power that is inconsistent with article 3 of the Act.
e) Follow the bylaws for general management of the society.
f) Bylaws can be amended by special resolution or at an annual general meeting.
g) If the River Valley Agricultural Society is dissolved, any funds or assets remaining after paying all the debts are to be paid to a nonprofit organization which has similar objectives to those of the River Valley Agricultural Society.

III. Annual General Meetings

1. Annual meetings of the Society must be held on a day and at an hour and place decided by the board on or before November 30th of each fiscal year.
2. Notice of the annual general meeting of the Society shall be advertised in a community newspaper, on Facebook, and the River Valley Agricultural Society website at least four weeks prior to the meeting, giving time and place of the meeting and such additional notice or information as the directors may decide.
3. The primary purpose of the annual meeting of the Society is to do the following:
   a) To review and approve financial statements and other pertinent reports
   b) To elect directors
4. The following shall be the order of business at annual meetings of the Society
   a) Call to order
   b) Determination of quorum
   c) Reading minutes of the previous annual or general meeting
   d) Review and approve audited financial statements
   e) Report of President
   f) Report of Treasurer
   g) Reports of committees
   h) Unfinished business
   i) New business
   j) Addresses and discussions
   k) Election of directors
   l) Adjournment
5. The directors shall present to the annual meeting the following reports and statements relating to the Society's financial year that has just ended:
   a) A report of the directors' activities in that year
   b) A financial statement prepared in accordance with the regulations

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c) A report listing and giving a brief description of each activity carried out by the society in that year

d) A report on the implementation of the previous year's business plan

e) The minutes of the previous annual general meeting, for the purpose of being adopted by the society

f) For every committee of the society, a report of the committee respecting its activities during the past year.

IV. Regular Board Meetings

1. The Society shall hold a minimum of nine (9) regular board meetings each fiscal year. The place and time of the regular board meetings shall be established and announced at each regular board meeting, or as determined by the elected executive.
2. The primary purpose of the regular board meetings is to conduct board business.

V. Membership Meeting

1. Membership meetings shall be called on an as needed basis. At least two weeks' notice of the place and time of the membership meetings shall be given to the membership.
2. The primary purpose of the membership meeting is to keep members informed of business and activities of the Society, and to receive input from the membership. Business may be conducted at this meeting, and the membership shall be entitled to attend and provide input or participate in a vote.

VI. Special General Meetings

1. A special general meeting of the Society may be called at any time by the Board when the Board considers it necessary or advisable.
2. The Board must call a special general meeting of the Society when requested to do so by at least ten (10) of the members
3. A request under subsection VI (2) must be in writing and state clearly the nature of the business to be transacted at the meeting
4. Where the Board receives a request in accordance with subsections VI (2) and VI (3),
   a) If the Board does not issue a call for the meeting within 14 days from the day of receiving the request, or;
   b) If the meeting called is not to be held within 60 days from the day of the Board receiving the request, the members making the request, or any other ten (10) or more of the members, may call a meeting of the Society.

VII. Notice of Meetings

1. The Board or members calling a general meeting of the Society must give at least 14 days public notice of the meeting.

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a) Public notice must be provided for the annual general meeting In the community newspaper and the River Valley Agricultural Society Website 4 weeks in advance.

2. If the addition or repeal of or amendment to any provision of the Bylaws of the Society or Its memorandum of Society Is to be proposed at the meeting other than an annual general meeting, this would be considered a Special Resolution and the intent of the proposed change must be included in the notice of meeting with a minimum of 21 days' notice.
3. Notwithstanding section VII (1), the directors shall provide a minimum of 21 days notice if the meeting is called for the purpose of selling, purchasing, mortgaging, leasing for over one year or to otherwise dispose of any real property owned by the Society. This is also considered a Special Resolution.

VIII. Quorum

1. At a meeting of the Society (10) members, constitutes a quorum for the transaction of business at a general meeting of the Society.
2. Five (5) directors, constitutes a quorum for the transaction of business at a meeting of the Board.
3. The president cancels the general meeting if a quorum is not present within one-half (1/2) hour after the time set. If cancelled, the meeting Is rescheduled for one (1) week later at the same time and place. If a quorum is not present within one-half (1/2) hour after the set time of the second meeting, the meeting will proceed with the members in attendance.

IX. Voting

1. At a general meeting of the Society, a majority vote of the member's casting votes may decide all questions, except when a Special Resolution Is required.
2. Each membership in good standing Is allowed one vote on *any* question.
3. No member may vote by proxy.
4. At the approval of the Board, alternative methods of voting *may* be acceptable

X. Composition and election of Board

1. The Board of a Society must consist of nine (9) directors.
2. Any voting member in good standing or the representative of a corporation that Is a member in good standing is eligible to be elected as a director.
3. In consideration of conflict of interest, the Board of Directors shall not consist of more than two (2) Immediate family members.
4. Candidates for election to the office of director must be nominated openly at a general meeting of the Society.
5. At each annual general meeting, voting members elect ~~eleven (11)~~ nine (9) directors; each serving a term that ends at the close of the next annual general meeting following the annual general meeting at which these directors were elected.
6. Subject to subsection X(4), the term of office of a director Is one (1) year.

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7. Retiring directors are eligible for re-election. Directors may serve up to three (3) consecutive terms and must take one (1) year off before being eligible to run again as a director.
8. If a Director that is part of the Executive committee is not re-elected as a director, their position on the Executive will be vacated immediately and a new Executive member will be voted in by the board.

XI. Composition and election of Executive Committee

1. The Executive committee must consist of a President, Vice- President, Treasurer and Secretary.
2. The Executive committee members will hold a three (3) year term. The President and Vice-President shall not expire at the same time.
3. In consideration of conflict of interest, the Executive shall not consist of ANY two (2) immediate family members.
4. Any voting member in good standing or the representative of a corporation that is a member in good standing is eligible to be elected to the executive committee.
5. Candidates for election to the office of director must be nominated openly at a general meeting of the Society.
6. At the first regular meeting of the newly elected Board (within 10 Days) following the annual general meeting, the Board is to elect the executive from its own number.
7. If a vacancy occurs in the Presidency during the term, the Vice-President shall assume the position of President. If any other vacancy occurs in the Executive during the term, after the Board appoints the new Director, the Board shall then elect the new member of the Executive from amongst the Board

XII. Powers and Duties of the Board

1. The Board is to direct and supervise the business of the Society and may exercise all the powers of the Society that are not required to be exercised by the membership in a general meeting.
2. The Board may appoint an executive committee and prescribe the committee's duties.
3. The Board will develop a budget to present for information to the membership at the annual meeting.
4. The Board shall be responsible for providing policy, procedures, and terms of reference to all committees of the Society.
5. Directors shall serve on a voluntary basis without remuneration by the Society for their directorship. Board approved expenses will be reimbursed after Board approval.
6. No one (1) individual will carry more authority than another unless operating within Board approved Policies.

XIII. Duties of the Officers and Secretary of the Society

1. President
    a) Presides at all meetings of the Society;

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b) Supervises the affairs of the Board;
c) When present, chairs all meetings of the Society, the Board, and the Executive Committee;
d) Is an *ex-officio* member of all Committees;
e) Acts as the spokesperson for the Society;
f) Is a member of the Executive Committee;
g) Ensures new Board members orientation is completed within 60 days of their being elected or appointed;
h) Provides the new President with an orientation prior to turning over the responsibilities of the President;
i) Carries out other duties assigned by the Board.

2. Vice-President
   a) Presides at meetings in the President's absence. If the Vice-President is absent, the Directors elect a Chairperson for that meeting;
   b) Replaces the President at various functions when asked to do so by the President or the Board;
   c) Is a member of the Executive Committee;
   d) Carries out other duties assigned by the Board.
3. Treasurer
   a) Ensures all monies paid to the Society are deposited into a chartered bank or institution as directed by the Board of Directors;
   b) Makes sure a detailed account of revenues and expenditures is presented to the Board as requested;
   c) Presents the Society's records to the designated accountant for review and preparation of a review engagement statement;
   d) Makes sure a review engagement statement of the Society is prepared and presented to the annual general meeting;
   e) Maintain such records as are required by the Board;
   f) Present the records to the designated accountant for review and preparation of financial statements with a Review Engagement Letter, unless the Board advises that the accountant should provide a higher standard of reporting such as an Audit in preparation for the Annual General Meeting;
   g) Track and manage event budgets to ensure within approved parameters;
   h) Collect mail regularly and prepare all bill for approval of payment to the Board of Directors;
   i) Receive and respond to all correspondence as directed by the Board;
   j) Provide reports and documentation to the society as may be required from time to time;
   k) Keep an orderly record and history of the operations of the Society;
   l) Prepare and submit other grant application as requested by the Board;

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m) Provide the incoming Bookkeeper with an in-service session prior to turning over the financial accounting of the society;

n) On or before the 15th of February each year return to Alberta Agriculture and Forestry (AF), the annual return documentation required by the Act including but not limited to: a list of directors and officers elected at the annual meeting for the ensuing year; a report of the year's activities signed by 2 directors; a signed copy of the financial statement approved by the membership and prepared by a designated accountant; a copy of the most recent annual general meeting minutes; a copy of the minutes of the 2nd most recent annual general meeting, as adopted at the most recent annual general meeting, signed by 2 directors of the society, evidence that society achieved quorum at the most recent annual general meeting and address of the registered office of the Society;

o) Is available at the annual meeting at least one hour prior to the meeting to receive membership fees for the ensuing year;

p) Prepare the necessary documentation required for application for any grants that may be available to the Society and submit before deadlines;

q) Is a member of the Executive Committee;

r) Carries out other duties assigned by the Board.

4. Secretary

a) Attend all meetings of the Society, the Board and the Executive Committee;

b) Keeps accurate minutes of these meetings;

c) Notifies the membership and directors of meetings as required by the bylaws;

d) Receive and respond to all correspondence as directed by the Board;

e) Makes sure a record of names and addresses of all members of the Society is kept;

f) Is available at the annual meeting at least one hour prior to the meeting to receive membership fees for the ensuing year;

g) Is a member of the Executive Committee;

h) Carries out other duties assigned by the Board.

XIV. Meetings of the Board

1. At the first meeting of the newly elected Board after each annual meeting of the Society, the Board is to meet and elect officers from its own number. Election process must be agreed upon by the Board and set in policy.

a) A chairman or president, and;

b) A vice-chairman or vice-president, and;

c) A treasurer, and;

d) A secretary.

and any reference in these bylaws to the chairman or vice-chairman is to be read as also referring to a president or vice-president respectively

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2. The Board must hold a minimum of nine (9) in person regular Board Meetings per year. Additional meetings may take place by participation in person, telephone, video conference, or other suitable methods agreed upon by the board.
3. The secretary shall give each director at least one (1) week notice of all regular meetings of the directors.
4. The chairman must call an emergency meeting of the Board on the written request of a majority of the directors or if the chairman considers it to be necessary.
5. The secretary must give each director twenty-four (24) hours notice of an emergency meeting,
   a) Stating the time and place/method at which it is to be held, and;
   b) Stating, in general terms, the nature of the business to be transacted at the meeting.
6. A meeting will be deemed emergency if there is an urgent matter that must be resolved before the next regular scheduled meeting. ie; safety issues, human resources, legal, emergency.
7. Notwithstanding this section, if all the directors are present an official meeting may take place, it is deemed to have been properly called whether or not the notice of the meeting has been given or properly given.

XV. Proceedings at Board meetings

1. Six (6) directors, constitute a quorum for the transaction of business at a meeting of the Board.
2. The chairman may vote on any question, but having done so, the chairman does not have a casting vote in the event of a tie. All other directors have one vote unless there is a conflict of interest
3. If there is not a majority in favour of a motion, the motion is lost.
4. At the meeting of the Board held before the annual meeting of the Society, the directors are to adopt a report covering all the activities of the Society for the preceding year for presentation to the annual meeting.
5. Minutes must be taken at each meeting and approved as part of the following meeting.

XVI. Vacating a director's office

1. Where a director fails to attend three (3) consecutive meetings of the Board of which the director has been duly notified, the director's office may be declared vacant by the Board if the director's absence has not been explained to the satisfaction of the Board.
2. Where
   a) A director, or;
   b) A corporation whose representative is a director, ceases to be a member of the Society, the office of that director is to be declared vacant by the board.

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3. Where a director's office is vacated under this section, the Board may forthwith fill the vacancy by appointing another member of the Society to fill the position until the next AGM. The appointed director is eligible to run for the position at an open election by the membership to fill the vacant position to the end of the original director's term.
4. The Board, at a special meeting of the Board called for that purpose, may suspend a member's membership in accordance with Section XXVI.

XVII. Committees

1. Standing or adhoc committees may be established or disestablished by the Board.
2. Each committee will have at least one director who will act as the liaison to the Board.
3. The Board shall establish in writing the operational guidelines (Terms of Reference) for each committee.
4. Unless a committee is given written notice of a budget or authority to expend funds, the committee has no authority to expend Society funds or bind the Society to a financial commitment.
5. Unless a committee is given written authority to the contrary, the committee does not have the authority to bind the Society to any decision or undertaking. If a committee is authorized to bind the Society, the authorization must be clear and the committee must operate within the limited authority granted

XVIII. Execution of certain documents

1. All contracts, financial and legal documents must be signed by the officers of the Society or other directors as authorized to do so by motion of the Board.

XIX. Society Funds

1. The funds of the Society, however derived, shall not be expended for any objects inconsistent with those of the Society or authorized by the Act.
2. The funds shall be deposited to the credit of the Society in a chartered bank or other institution as directed by the Board.
3. Investment of Society funds must be in accordance with the Trustee Act.
4. Cheques of the Society shall be signed by any two (2) of the following:
   a) The President (or chairperson)
   b) The Vice-President (or vice-chairperson)
   c) The Treasurer
   d) The Secretary
5. Members of the Board can make purchases up to $100 without prior Board approval.
6. Signing Authorities are authorized to disperse funds up to but no greater than $50,000 per transaction without Membership approval.
   a) These transactions must be approved by the Board prior to funds being dispersed.

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XX. Borrowing by the Society

1. The Society may for the purpose of carrying out its objects or for capital purposes, from time to time borrow money and from time to time issue notes, bonds, debentures and other securities.
2. Capital expenditures over $50,000 must be approved by 51% or more of the membership in attendance at a Special Meeting

XXI. Fiscal Year

1. The fiscal year of the Society is the year beginning on October 1 and ending on the following September 30.

XXII. Auditor

1. No person holding office in or employed by the Society is eligible to be appointed as the auditor of or to perform any of the duties of the auditor of the Society.
2. The auditor is to be appointed by resolution passed at an annual meeting of the Society or at a special general meeting of the Society called for that purpose.
3. The auditor must be a member in good standing of an association of accountants recognized by the Director.

XXIII. Financial Statements

1. The financial statement referred to in Section III of the bylaws in accordance with the Act must be a review engagement report or audit report prepared by a professional accounting firm in accordance with Part 3 of the Chartered Professional Accountants Act

XXIV. Memberships

1. A person may become a member of the Society if that person pays the membership fee and is interested in the objectives of the Society.
2. Subject to subsection XXIV(1), a person who is 18 years of age or older may become a voting member of the Society.
3. Subject to subsection XXIV(1), a corporation may be a member of the Society.
4. Where a corporation becomes a member of the Society, the corporation must, in accordance with subsection XXIV(1), furnish the Society with a designation of a person who is to be the corporation's representative with the right to attend meetings of the Society, to vote, and to be an eligible director.
5. Payment of the membership fee entitles the person, firm or company paying it to the privileges of membership for the year of which the fee is paid.
6. A person under the age of 18 may become a non-voting member
7. A designation under subsection XXIV(4)
    a) Must be in a form acceptable to the Society;
    b) Must be furnished to the Society at the time the membership fee is paid, and;
    c) May be changed from time to time by a like designation.

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8. The Board reviews and determines membership fees by motion of the Board.
9. At the time a Special Meeting of the society is called no memberships may be sold until the business of the Special Meeting is concluded.

XXV. Register of members

1. The society shall keep a register of its members containing the names of the persons who applied to form the society and the name of every other person who is admitted as a member of the society, together with the following particulars of each person:
   a) the full name and mailing address;
   b) valid email address;
   c) the date on which the person is admitted as a member;
   d) the date on which the person ceases to be a member.
2. The society shall, within a reasonable time of receiving a request for it from a member of the society, provide to the member a copy of the register, the annual list of members or an excerpt from either or both of them.
3. The society may disclose the register or an annual list of members or an excerpt of either or both of them to a member of the society only if the information contained in the register, list or excerpt is to be used by the member for matters relating to the affairs of the society.
4. A member of the society may use personal information about another member of the society that is contained in the register, list or excerpt for any matter not referred to in subsection (3) if that other member gives consent to that use.
5. Any Changes to Board members between AGM must be provide to Alberta Agriculture and Forestry within 30 days of the change

XXVI. Suspension of Membership

1. The Board, at a special meeting of the Board called for that purpose, may suspend a member's membership not more than three (3) months, for one or more of the following reasons:
   a) if the member has failed to abide by the bylaws;
   b) if the member has been disloyal to the Society;
   c) if the member has disrupted meetings or functions of the Society; or
   d) if the member has done or filed to do anything judged to be harmful to the Society.
   e) Violation of the Societies Code of Conduct.
2. The affected member will receive written notice of the Board's intention to deal with whether that member should be suspended or not. The member will receive at least two (2) weeks' notice before the special meeting.
3. The notice will be sent by single registered mail to the last known address of the member shown in the records of the Society. The notice may also be delivered by an officer of the Board.
4. The notice will state the reasons why the suspension is being considered.

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5. The member will have an opportunity to appear before the Board to address the matter. The Board may allow another person to accompany the member.
6. The Board will determine how the matter will be dealt with and may limit the time given the member to address the Board.
7. The Board may exclude the member from its discussion of the matter, including the deciding vote.
8. The Board will vote on these matters by secret ballot.
9. The decision of the Board is final.
10. Board members whose membership has been suspended will no longer sit on the Board and will not be eligible for election or appointment to the board until the AGM following the end of suspension.

XXVII. Termination of Membership

1. Any member may resign from the Society by sending or delivering a written notice to the secretary or president of the Society. Once notice is received, the member's name is removed from the membership register.
2. The membership of a member is ended upon their death.
3. If a member has not paid the annual membership fees within one (1) month following the date the fees are due, the Member is considered to have submitted their resignation.
4. The Society may, by Special Resolution, at a special general meeting called for that purpose, expel any member for any cause which is deemed sufficient and in the best interests of the Society. The decision of the Board is final.
5. No right or privilege of any member is transferable to another person.
6. Although a member ceases to be a member, they are liable for any debts owing to the Society at the date of ceasing to be a member

XXVIII. Security

1. The Society shall at all times maintain theft insurance or fidelity insurance against loss or damage caused by employees, officers, and directors.
2. The Society shall at all times maintain general liability insurance in an amount not less than $2,000,000 inclusive per occurrence (insuring against personal injury and property damage (including loss of use of property).
3. In this section "theft insurance", "fidelity insurance", and "general liability insurance" have the meaning given to them by the Classes *of Insurance Regulation* (AR 121/2001).
4. The Society shall at all times maintain directors and officer's liability insurance.
5. No member is, in their individual capacity, liable for any debt or liability of the Society.

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XXIX. Amendments to the bylaws

1. At the annual meeting of the Society or at a Special Meeting and Special Resolution called for that purpose, the members of the Society may make, alter and repeal bylaws for the general management of the Society.
2. 2 signed copies of the approved amended bylaws will be sent to the Agricultural Society Program, Alberta Agriculture and Forestry (AF) for their approval and acceptance.
3. New or amended bylaws are not valid until approved by the Director.
4. The bylaws shall be reviewed annually by the Board prior to the next annual meeting and any changes approved by the membership at the annual meeting, or a special meeting called for that purpose.

XXX. Parliamentary Authority

The rules contained in the current edition of Roberts Rules of Order Newly Revised shall govern the Society in all cases to which they are applicable and in which they are not inconsistent with these bylaws and any special rules of order the Society may adopt.

XXXI. Dissolution of the Society

1. The dissolution of the Society can only take place through Special Resolution.
2. On the dissolution of a society, the Director may appoint as liquidator one or more persons to adjust and settle the affairs of the society and for that purpose the persons so appointed have full power to sell and dispose of the assets of the society.
3. The property of the society and the proceeds of its sale must be applied;
   a) first in paying the expenses incurred in liquidating its affairs, including any remuneration of the persons appointed for that purpose as may be fixed by the Director, and
   b) second in discharging the liabilities of the society to its creditors in full unless the property and proceeds of sale after paying the expenses incurred in liquidating the affairs of the society are not sufficient to discharge its liabilities in full, in which case the funds available shall be distributed among the creditors of the society on a prorated basis in accordance with the respective admitted claims of the creditors.
4. If the amount realized on the sale and disposal of the assets of the society is not sufficient to pay the costs of liquidation incurred by the liquidator in liquidating the affairs of the society, the Government shall pay to the liquidator those costs of liquidation that were not met by the amount realized on the sale and disposal of those assets.
5. The liquidator shall make a report to the Director as soon as the expenses of the liquidator and the liabilities of the society have been paid and satisfied either fully or on a prorated basis as provided in subsection (3) and at such other times as the Director may require.

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6. If there is a surplus either in property or money after paying the expenses of liquidation and all the liabilities of the society, the liquidator shall at the time and place, and on the notice and in the manner that the Director directs, call a meeting of all persons who were members of the society immediately before its dissolution, and the meeting, by resolution, may authorize the liquidator to dispose by way of gift of all or any of the surplus to an association or body engaged in community service in the locality in which the society operated.
7. A surplus that remains in the hands of the liquidator after making a disposition authorized by a resolution passed under subsection (6),
   a) if it is in money, shall be paid into and form part of the General Revenue Fund, or
   b) if it is not in money, vests in the Crown in right of Alberta

XXXII. Code of Conduct

1. The society shall establish a code of conduct for its members, officers, directors and employees.
2. The code of conduct must include provisions respecting conflicts of interest.
3. Every member, officer, director and employee of a society shall comply with the society's code of conduct.
4. Every officer, director and employee of the society shall read the code of conduct and sign an acknowledgement that the officer, director or employee has read and will comply with the code of conduct.
5. See appendix 1 and 2

XXXIII. All other matters

1. In the event that these regulations do not adequately cover any situation or time of concern to the executive, directors, or members, reference shall be made to the Act which shall be the supreme authority whereby the actions and activities of the Society are managed and controlled.

Acknowledgement of Bylaws

These bylaws and regulations were acknowledged before a general meeting or special meeting called for the purpose of approval of these documents consisting of members of the River Valley Agricultural Society.

Signed before the people at this meeting at TOWN OF HINTON in the Province of Alberta this 31 day of January 2024

President [redacted]
PRINT NAME SIGNATURE

Vice-president [redacted]
PRINT NAME SIGNATURE

Director [redacted]
PRINT NAME SIGNATURE

Director [redacted]
PRINT NAME SIGNATURE

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Appendix 1

Members Code of Conduct

We, the Members of the River Valley Agricultural Society accept our individual and collective duty to participate unselfishly.

We commit to:

Serve the Agricultural Society by making decisions that best suit the interests of the Agricultural Society and the community it serves.

Prepare and participate in order to add value to the organization at all general meetings and functions.

Honour each other during and outside of meetings, appreciating the value and diversity that each other's experience and perspective bring to our organization.

Speak positively of the Agricultural Society so that our Board, staff, and the public receive a clear, consistent, honest message that honours our organization.

Respect of any information learned during our participation as members.

Avoid conflict of interest by informing the Board whenever there is perceived conflict and abstaining from motions, discussions or decision-making.

Uphold commitments by understanding the Agricultural Societies bylaws, being informed and supporting the plans set by the Board, ensuring the objectives of the Agricultural Society are being accomplished.

Seek excellence by investing in personal and organizational development and growth.

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At The Venue, in the Town of Hinton, the Yearly AGM Meeting of the River Valley Agricultural Association, on the date of November 26th 2025, the following Amendments were passed unanimously.

Amendments:

amend section VIII (QUORUM). part 2, to say
"Five (5) directors, constitutes a quorum for the transaction of business at a meeting of the Board."

amend section X (COMPOSITION AND ELECTION OF BOARD). part 1, to say
"The Board of a Society must consist of nine (9) directors."

SIGNED BY 4 DIRECTORS

NAME: [redacted] SIGNATURE: [redacted]

NAME: [redacted]

NAME: [redacted]

NAME: [redacted]